# Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
November 13, 2018

Present: Brian Jackman, President; Pete Carlson, Vice President; Debbie Wingo; Clerk; Dan Wells, Member; Phil Raya, Member; Jim Bridges, Superintendent

In attendance: Mindy Maxedon, CBO; Angelica Thomas, Director of Special Education; Sarah Steen, Curriculum Coordinator; Christina Orsi, Ken Silman, Alyssa Wooten, Principals; Celli Coeville, Administrative Assistant

I. OPEN SESSION

a. Call to Order at 4:10 PM
b. Roll Call to Establish Quorum – Mr. Carlson was absent for closed session
c. Approval of Change to Agenda- no changes to the agenda
d. Public Hearing

MSA (Wingo/Raya) approve the agenda

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| Ayes - 4 | Nays -0 | Absent – 1 | Abstain – 0 |
| Jackman, Raya, Wells, Wingo | | Carlson | |

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1,54956.7,54956.8, 54956.9,54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 7:11 PM

Welcome from Board President Brian Jackman
Pledge of Allegiance

Superintendent's Report – Dr. Bridges reported on the events over the past month. On October 10th we interviewed four architect firms for the new Ellis School Site. On October 24th he attended the first annual Anthony Traina School Cancer Awareness Walk. On November 1st Dr. Bridges and his wife attended the annual School Board's Dinner hosted by the San Joaquin County Office of Education. Board Trustee, Dan Wells and his wife, Mindy Maxedon, and Celli Coeville were also in attendance. It was a great evening dinner with an innovative speaker who taught us a lot about electronic music and how to play different instruments using apps. On November 7th Dr. Bridges, Angelica Thomas, and Sam Hagler visited Tom Hawkins school site to review classroom options for a district preschool special education classroom. In the past preschool special education students in our district have gone to other districts for their services. With the increase in the number of preschool special education students it has become necessary for us to start a mid-year program this year which will become permanent next year.

On November 8th Sarah Steen, Nancie Castro and Dr. Bridges held the Annual District Spelling Bee. In the Elementary division (4th – 6th grades) First Place went to Monticello student, Alaya Bruce while Second Place went to Tom Hawkins student, Harshal Meka. In the Junior High division (7th – 9th grade) the First Place winner was Jefferson student, Grace Kai Williams, and the Second Place winner was Riya Bhatia from Tom Hawkins School.

- MSA (Wingo/Raya) - Approved the new hire of employees 11779, 11780, 11781, 11782, 11783, 11784, 11785, 11786, 11787, 11788, 11789, 11790; the rehire of employee 11791; the new position of employee 11792; and the resignation of employees 11793 and 11794.

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| Ayes - 5 | Nays -0 | Absent – 0 | Abstain – 0 |

Carlson, Jackman
Raya, Wells, Wingo

- Student Hearing 2018-11-01:

Motion by Board Member Debbie Wingo and seconded by Board Member Phil Raya.

It is moved that the Board of Trustees expel Student No. 2018-11-01 from all schools in the District for violation(s) of Education Code section 48900(b)/48915(a.2) through the third trimester of the 2018-2019 school year.

It is further moved that the Board conclude that due to the nature of the offense the Pupil's presence causes a continuing danger to the physical safety of the Pupil or others.

In support of these conclusions, it is moved that the Board make the findings of fact which were discussed by the Board and prepared in the course of our deliberations.

It is further moved:

1. That Pupil 2018-11-01 shall be reviewed on or after June 1, 2019 for readmission to a District school for the first semester of the 2019-2020 school year.

2. That during the period of the expulsion Student 2018-11-01 shall be provided with an alternative education program at SJCOE ONE Program.

3. That Pupil shall be subject to the rehabilitation plan recommended by the District.

4. That the Board suspend the enforcement of the expulsion if Pupil complies with the conditions recommended by the District. Pupil shall be permitted, with parental consent, to attend the District's Independent Study Program for the remainder of the second trimester of the 2018-2019 school year. If Pupil complies with the terms of this suspension of the expulsion order, he/she shall be allowed to request, in writing, consideration for placement at his/her regular comprehensive school on continued suspended enforcement (the expulsion order would still be in effect) at the beginning of the third trimester of the 2018-19 school year in February of 2019.

5. That the authority to determine whether Student No. 2018-11-01 is in compliance with such conditions and to revoke the suspended enforcement of this order without further hearing be delegated to the Superintendent.

Roll Call Vote:
Ayes: 4 – Mr. Jackman, Mr. Raya, Mr. Wells, Mrs. Wingo
Noes: 0
Abstain: 0
Absent: 1 – Mr. Carlson

- Student Hearing 2018-11-02:

Motion by Board Member Debbie Wingo and seconded by Board Member Phil Raya.

It is moved that the Board of Trustees expel Student No. 2018-11-02 from all schools in the District for violation(s) of Education Code section 48900(b)/48915(a.2) through the third trimester of the 2018-2019 school year.

It is further moved that the Board conclude that due to the nature of the offense, the Pupil's presence causes a continuing danger to the physical safety of the Pupil or others.

DRAFT

In support of these conclusions, it is moved that the Board make the findings of fact which were discussed by the Board and prepared in the course of our deliberations.

It is further moved:

1. That Pupil 2018-11-02 shall be reviewed on or after June 1, 2019 for readmission to a District school for the first semester of the 2019-2020 school year.

2. That during the period of the expulsion Student 2018-11-02 shall be provided with an alternative education program at SJCOE ONE Program.

3. That Pupil shall be subject to the rehabilitation plan recommended by the District.

4. That the Board suspend the enforcement of the expulsion if Pupil complies with the conditions recommended by the District. Pupil shall be permitted, with parental consent, to attend the District's Independent Study Program until January 18, 2019. If Pupil complies with the terms of this suspension of the expulsion order, he/she shall be allowed to request, in writing, consideration for placement at his/her regular comprehensive school on continued suspended enforcement (the expulsion order would still be in effect) for the remainder of the 2018-19 school year.

5. That the authority to determine whether Student 2018-11-02 is in compliance with such conditions and to revoke the suspended enforcement of this order without further hearing be delegated to the Superintendent.

ROLL CALL VOTE:

Ayes: 4 – Mr. Jackman, Mr. Raya, Mr. Wells, Mrs. Wingo
Noes: 0
Abstain: 0
Absent: 1- Mr. Carlson

III. PUBLIC HEARING – No comments from the public.

IV. APPROVAL OF THE CONSENT AGENDA
4.1 Minutes – Regular Board Meeting October 9, 2018
4.2 Warrants – October 2018
4.3 Financials – October 2018
4.4 Surplus
MSA (Carlson/Wingo) approve the consent agenda as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman, Raya,
Raya, Wells, Wingo

V. EDUCATIONAL SERVICES
5.1 Student Body Reports –
Jefferson – Timothy Brewer, ASB President, reported on the events at Jefferson School. Jefferson held its first dance for 6th – 8th grade students. It was a Superhero dance catered by Panda Express. Jefferson students attended the Teen Truth live assembly. They have also created the first "What I Need" schedule where teachers help students on areas that are giving them trouble. On November 16th, Jefferson may have their annual Turkey Trot or possibly Turkey Bowling depending on how the air quality is. The ASB is working on skits to help students make good choices. The Second trimester is here and teachers are pushing students to work harder.

Monticello – Isabella Ballard, ASB President, shared a quick recap of what happened at Monticello in October. Monticello had great participation for Red Ribbon Week the week of October

23rd. The Halloween parade was fun, and Isabella shared that she dressed up as a cheerleader. The First Trimester ended on the November 2nd. On November 9th, Monticello wore red, white & blue for a spirit day to honor Veteran's Day. The Monticello/Jefferson Carnival was a big success with lots of students and parents who attended. The carnival made $35,770.

Hawkins – ASB President, Arianna Coelho, shared the news from Tom Hawkins School. Red Ribbon Week was celebrated from 10/22-10/26 where the focus was to lead people to a drug free life. Students had different dress up days each day of the week. On October 24th the 5th grade students graduated from the DARE program. On October 25, the 6th – 8th graders participated in the Teen Truth Live assembly along with the Junior Bulldog Project. The assembly was followed by Rising Up training where student leaders were trained to be peer coaches. Last week was college week. Students supported the armed forces and wore the colors of either the U.S. Military Academy at WestPoint, The U.S. Naval Academy or the U.S. Air Force Academy.

Traina – Community Relations Officer, Eric Mendoza reported what happened at Traina School over the past few weeks. On Monday, November 12, the fall band concert was held. The concert had music that was focused around nature. Traina School hosted a cancer walk in October as well. Mr. Mendoza thanked Dr. Bridges for attending and supporting the cause. He also thanked Tracy's Mayor Rickman and member of the Tracy Police Department who also attended. On November 1, the fifth grade students graduated from the DARE program. In DARE 5th grade students learned about the negative effects of drugs. Mr. Mendoza also wished Dr. Bridges, the Board and everyone in attendance a Happy Thanksgiving.

5.2 Jefferson School District California Assessment of Student Performance and Progress (CAASPP) Data – Sarah Steen provided district data on the topic of California Assessment of Student Performance and Progress (CAASPP) information. The report this year is in a different format which makes it easier to understand the CAASPP data. Mrs. Steen described key points to district data in the new format. The different levels of achievement are Not Met, Nearly Met, Met, and Exceeded. The District wants to be at the Met or Exceeded level. Multi-year trends were shown clearly indicating areas of growth and improvement for District students.

Claim Area Performance in 2017-18 was shared as well. There are three performance levels which are Below, Near or Above standard. The Claim Areas in English Language Arts are Reading, Writing, Listening and Research and Inquiry. The Claim Areas in Math are Concepts and Procedures, Problem Solving and Modeling and Data Analysis, and Communicating Reasoning Shared Subgroups. Data regarding the subgroups of English learners, economically disadvantaged and students with disabilities were also shared.

Mrs. Steen noted that we are working toward an emphasis on students learning the information the first time as opposed to students having to learn information again. District instructional coaches are working as a cohesive team. Ms. Steen explained the coaching cycle and how this is used to improve student learning. Everyone on the MTSS team is working together to build up systems of support. The District has partnered with SJCOE who will be facilitating math lesson studies. Lesson study provides a wonderful opportunity for teachers to learn from and support each other.

5.3 Student Enrollment – The District is down five students from last month.

VI. PERSONNEL SERVICES

VII. BUSINESS AND FACILTIES

7.1 October 2018 Budget Adjustments

MSA (Wingo/Wells) approve the October 2018 Budget Adjustments as presented

Ayes - 5 Nays -0 Absent – 0 Abstain – 0

Carlson, Jackman,
Raya, Wells, Wingo

7.2 2018-19 First Interim Assumptions – Mindy Maxedon provided the First Interim Assumptions information. She indicated that we have good news and are planning our enrollment at 2,360 which will allow us to revise our P2 attendance assumptions for this year and the two out years. At budget we projected 2,185 for P2 and we are now projecting 2,282. We are still planning to be down 50 students in an abundance of caution due to the neighboring district's IDA policy.

Mrs. Maxedon noted that we have two new categorical programs. Title IV, Resource 4127, is funding that will be primarily used to improve use of technology. The District also received a Low Performing Student Block allocation of $341,852. The District is working on a plan to utilize these funds, which will be presented to the Board for approval at a later date. At 5:00 this evening, Mrs. Maxedon learned that we have been approved for additional funding for a classified training program that focuses primarily on school safety.

Mrs. Maxedon attended her CBO meeting last week. There was a lot of discussion about the Cost of Living Adjustment (COLA). For now, the District is budgeting COLA's in all years. An update will be provided after the Governor's budget is revealed in January.
MSA (Carlson/Raya) approve the 2018-19 First Interim Assumptions as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.3 Approval of Architect Pool- Dr. Bridges noted we had a group of twelve major firms apply to the District. From that group, the District interviewed four firms. HED and PHJM were the two firms selected by the interview panel. Dr. Bridges is looking for approval for the two architect firms to be selected as a pool, so that the District will have two architects available. Dr. Bridges also asked the Board if they want to decide who will be the architect for the Ellis Site this evening. PJHM was chosen as the architect firm for Tracy Hills before Dr. Bridges became the Superintendent.

The Board would like HED's sites toured and this information reported back to the Board in December.
MSA (Wingo/Wells) approve the Architect Pool of HED and PJHM as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.4 Update on Naming of Ellis and Tracy Hills School Sites – The Naming Committee had over forty names on their initial list after their first meeting. At the second meeting the District board policy was discussed. The board policy indicates individuals living or deceased who have made outstanding contributions in this area can be considered. The committee determined that they want candidates to have a strong tie to the Jefferson School District as well. The committee ranked the names in order of preference for each category. The top two names of people were Franklyn E. Cole and Ronaldo J. Marraccini voted in by the group. The top two names for geographic area in Ellis were Willow View Elementary School and Ellis Elementary School. For the Tracy Hills development, Castle Rock Elementary School, Corral Hollow School, Tracy Hills Elementary School, and El Camino Viejo School were the top choices. The overall top two choices were Castle Rock Elementary School and Franklyn E. Cole. This item is more for information at this point.

Mr. Souza from Tracy Hills spoke to the Board of Trustees. Mr. Souza would like Tracy Hills to be considered as a name. His group feels that Tracy Hills is a geographic area and Tracy Hills School would be an appropriate name. If Tracy Hills School isn't an option, Mr. Souza would like Corral Hollow School to be considered. The Board determined that we will bring back Corral Hollow School for Site #1 in Tracy Hills next month for approval.

7.5 Notice of Completion, Matrix Inc., Resolution 2018-11-01
MSA (Wells/Carlson) approve the Notice of Completion, Matrix Inc., Resolution 2018-11-01 as presented

Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.6 Notice of Completion, D.M. Alegre Construction, Inc., Resolution 2018-11-02 as presented
MSA (Carlson/ Raya) approve the Notice of Completion, D.M. Alegre Construction, Inc., Resolution 2018-11-02 as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.7 Williams Act Quarterly Reporting - no complaints filed for this time period.

VIII. BOARD DISCUSSION AND REPORTS

8.1 Policy Revision, BP/AR 3320, Claims Against the District, Adopt as presented
MSA (Wingo/Wells) approve Policy Revision, BP/AR 3320, Claims Against the District, as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wells, Wingo

8.2 Policy Revision, BP/AR 5141.21, Administering Medication and Monitoring Health Conditions, adopt as presented – Dr. Bridges indicated that we are following CSBA with the exception of the essential oil portion of the board policy that we have added. Going forward, the District will not administer the essential oils. If a student or staff member has a reaction to the essential oils, the student will not be allowed to have essential oils administered.
MSA (Wingo/Wells) approve Policy Revision, BP/AR 5141.21, Administering Medication and Monitoring Health Conditions, as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wells, Wingo

8.3 Board Bylaws, BB 9910, Terms of Office, Adopt as Presented
MSA (Carlson/Wingo) approve Board Bylaws, BB 9910, Terms of Office, as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wells, Wingo

8.4 CSBA Delegate Assembly Nomination- No action was necessary as the Board did not have any nominees.

8.5 Site Approved Application, Application Number: PA-1800141 (SA) – Informational. Mr. Jackman noted that he wanted this item placed on the agenda as it falls within the District's boundaries and is a sizable project. It was agreed that this item would be added to the December meeting for further discussion.

8.6 Items for Next Board Meeting – Contracts for architects, name of Tracy Hills Site #1 brought back and naming for Ellis school site #1.

ADJOURNMENT – MSA (Wingo/Wells) 8:42 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board



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